

USING SALARY MAPPING IN BROMCOM

Welcome to the Webinar. The session will begin shortly.

Please ensure that you also have an audio connection either through a headset and microphone attached to your computer or by telephone to the published number.

You will join the session muted but there is a chat facility available where you can type questions.

This session will be recorded and shared with colleagues after the session. By attending you agree and accept you may be captured in the recording.

Introductions & Welcome

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Digital Services



WELCOME

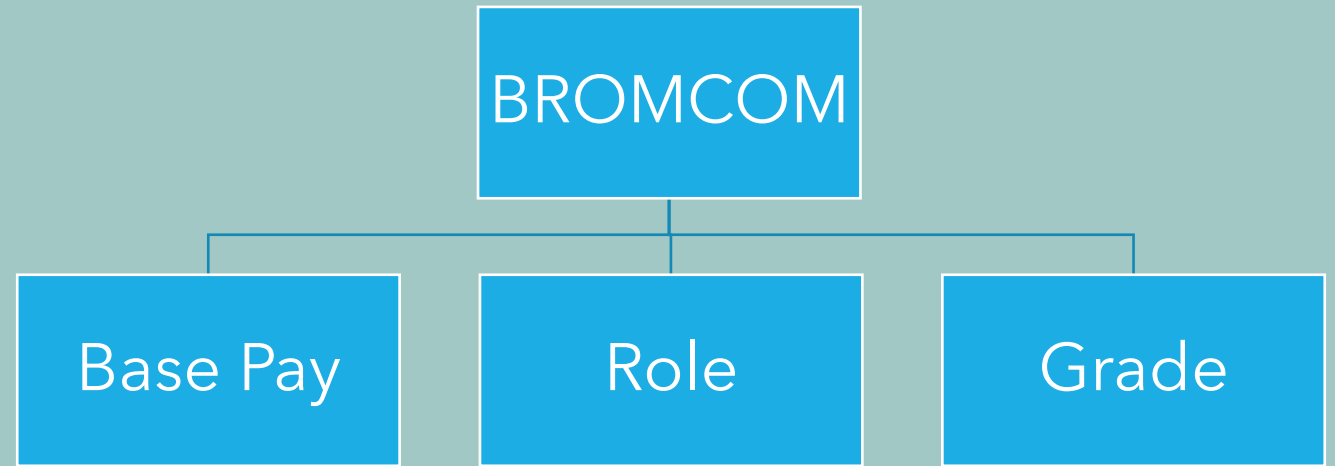
Feel free to ask questions throughout either in the chat or put your hand up.

We will share these slides and the recording after the session.

There will be time to ask questions at the end of the session.

FORGET THE FMS METHOD





ROLES

DfE SWC Role

Contracts - Current ▾

Census returns will be based on their Roles and Hours. Hours per Week = 7.5

Grid actions Search:

No	Updated	Type	Post (SWF)	Role(s)	Start Date	End Date	Status
1		Permanent	Other Support Staff	Middy Assistant	03/08/2017		Active

Add / Edit Contract

Contract Information Roles Pay Payroll Information Suspensions Working Hours

Role*

Middy Assistant

- Administrator/Clerk
- Advisory Teacher (unattached)
- Art &/or Design Technician
- Assistant Head
- Attendance Officer
- Behaviour Manager/Specialist
- Bilingual Support Assistant
- Bursar
- Business Manager
- Careers Advisor
- Caretaker
- Childcare Officer
- Classroom Teacher
- Cleaner
- Cook
- Cover Supervisor
- Creative Arts Specialist
- Data Manager/Analyst

EXAMPLES

BASE PAY = ST

Role = Business Manager

Linked to -

G06

G07

G08

Role = Teaching Assistant

Linked to -

G03

G04

Role = HLTA

Linked to -

G05

G06

Role = Cleaner

Linked to -

G01

G02

G03

EXAMPLES

BASE PAY = ST

Role = Caretaker

Linked to -

G04

G05

G06

Role = Midday Assistant

Linked to -

G01

G02

Role = Midday Supervisor

Linked to -

G03

G04

Role = Office Manager

Linked to -

G03

G04

G05

G06



EXCEPTION

**BASE PAY = PL, PM, PA, PU, TS
(TEACHING)**

Are not
mapped by
Role/Grade

COST CENTRE

A ROLE CAN ONLY BE MAPPED TO ONE COST CENTRE

Therefore, if there is a cross over role in school, it can get complicated


Examples -

1. You would like TA's to be charged to SEN cost centre and Curriculum Support Staff
2. You have Nursery Officers that you would like to charge to After School Club and Curriculum Support Staff

Possible Resolutions -

1. Map to Curriculum Support Staff and do 100% Apportionment to the SEN cost centre
2. Find a Role that is not used anywhere else and use this for After School Club staff, this can then be mapped to the relevant cost centre



The background is a complex geometric composition. It features a grid of squares and rectangles in shades of blue, green, and cyan. Overlaid on these are various patterns: concentric circles, parallel lines, and a grid of small dots. A prominent feature is a large, solid cyan circle in the lower-left quadrant. A horizontal line with a circular end cap extends from the left edge towards the center. The text 'LET'S LOOK AT THE TRAINING DATA' is positioned on the right side of the image, set against a solid cyan background.

LET'S LOOK AT THE TRAINING DATA

View/Edit Base Pay Mapping



Base Pay Structures (S) Support Staff

Scale Spine Point Group G05

Financial Group Administrator / Clerk

*Cost Centre Officers, 1007

Fund 01, Delegated Budget

Basic 00101E, Officers Basic, ES

NI 00181E, Officers National Insurance, ES

Superannuation 00191E, Officers Superannuation, ES

Set as Default Mapping

Other Payments

Fund	Ledger	Max Value	Actions
01, Delegated Budget	00111E, Officers Allowances	2,000.00	
01, Delegated Budget	00112E, Officers SSP SMP	2,000.00	
01, Delegated Budget	00113E, Officers Overtime	5.00	

[+Add New Record](#)

Save

Cancel

EXAMPLE OF COMPLETE MAPPING - SUPPORT STAFF

EXAMPLE OF COMPLETE MAPPING - TEACHING STAFF

View/Edit Base Pay Mapping

Base Pay Structures Teacher - Main

Scale Spine Point Group ALL

Financial Group <not selected>

*Cost Centre Teachers Salaries, 1001

Fund 01, Delegated Budget







Basic 04501E, Teachers Salaries Basic, ES

NI 04581E, Teachers Salaries National Ins, ES

Superannuation 04591E, Teachers Salaries Superannuation, ES

Set as Default Mapping

Other Payments

Fund	Ledger	Max Value	Actions
01, Delegated Budget	04511E, Teachers Salaries Allowances	2,000.00	 
01, Delegated Budget	00312E, Instructors SSP SMP	2,000.00	 
01, Delegated Budget	04513E, Teachers Salaries Overtime	5.00	 

 Add New Record

Save

Cancel

QUESTIONS





THANK YOU