

SIMS User Group

20 May 2026

Digital Services for Schools & Academies



Coventry City Council

coventry.gov.uk

Getting ready for SIMS redirects

Please do not leave this until the last minute.

If these steps are not completed in advance, your staff will not be able to access SIMS Next Gen when the redirect is switched on.

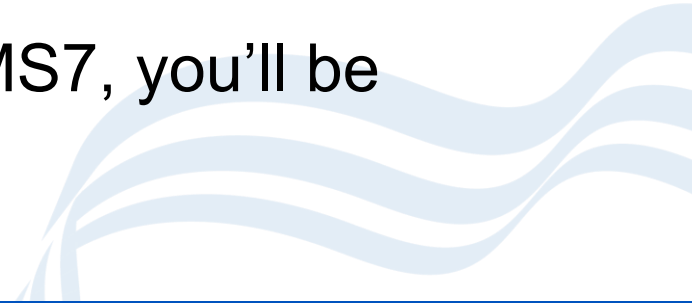


SIMS 7 Menu Redirects

- Available to you now, you can choose to switch on redirects in SIMS 7
- Schools are in control, enables school to control as and when to roll-out pieces of the SNG functionality using redirects
- System Manager access is required, burger menu, **Admin Console > SIMS 7 Redirects**
- Status:
 - Migrated – redirect is active
 - Planned – redirect scheduled to become active on a future date
 - Reversing – redirect had been active but has been reversed (for e.g. due to more user familiarisation required)
 - Not migrated – no redirect action taken
 - Permanent – indicates that this element of SIMS 7 has now been turned off
- [Manage SIMS 7 Redirects to SIMS Next Gen](#) (article and video)

What's Changing

Over the coming months, PPG will be turning on automatic redirects for some SIMS7 menu options, starting with:

- **Timetables** – staff and pupil timetables
 - **Attendance** – take register (statutory AM and PM registers and lesson registers)
 - **Conduct** – positive and negative behaviour events, detentions, exclusions and suspensions, and report cards
 - **Custom groups** – user-defined groups such as interventions, clubs, or support cohorts
- When you or your staff select one of these areas in SIMS7, you'll be taken directly to the relevant area in SIMS Next Gen.
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3-Stage Approach

- Current Stage (1): schools can choose to turn on redirects
- Stage 2: Redirects turned on by PPG but the school can still turn them off
- Stage 3: Redirects are permanent, schools will be unable to turn them off


	Stage 2 begins	Stage 3 begins
Timetables	From 8 June 2026	From 6 July 2026
Attendance registers	From 22 June 2026	From 28 September 2026
Conduct and custom groups	From 13 July 2026	From 26 October 2026

This is an indicative timeline.


Your specific stage 2 and stage 3 dates will not be communicated individually by email. You can find your school's confirmed dates in the SIMS Next Gen Admin Console at any time.

Please note that your stage 3 date will only become visible in the console once your stage 2 redirect has been enabled.

What this means for your school

- You need to be ready – the redirects are starting in June
 - This change won't affect your data. SIMS7 and SIMS Next Gen work together, with data continuing to sync between the two systems.
 - For example:
 - teachers can take registers in SIMS Next Gen
 - admin teams can continue viewing and managing attendance as they do today in SIMS7
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Redirects Checklist

- Check your Stage 2 Redirect date (**Admin Console > SIMS 7 Redirects**) check the category and the date in the Effective date column.
 - Invite all users who will require access to the areas.
 - Ensure users have logged in to SIMS Next Gen at least once and know their login details before the redirect goes live.
 - Familiarise yourself and affected staff with what this will mean before your Stage 2 date.
 - **If your staff are not ready, ensure you are able to access the SIMS Next Gen Admin Console to turn off the redirects.**
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Temporarily Disabling Redirects

- It is not possible to enable or disable redirects on the day, this requires an overnight run to update.
- **If you are planning to disable your redirects, please ensure this is done in advance of your stage 2 date**



Please note, the option to switch off is temporary and will be switched back on automatically at stage 3, so do ensure all your staff are ready in advance of your stage 3 date

SIMS 7 Redirects

Manage modules that open directly in Next Gen from SIMS 7. Data will remain synced for migrated modules. Please ensure relevant users have valid NG accounts and appropriate access. More modules will be available for configuration soon.

[Link for more details placeholder](#)

Category	Next Gen module	SIMS 7 module	Modified by	Effective date	Status	
School Management	School Calendar	School Diary	System	17 Mar 2026	Permanent	...
Statutory Processes	CTF Export	Export CTF	System	17 Mar 2026	Permanent	...
Attendance	Attendance Manageme...	Edit Marks	System	17 Mar 2026	Planned	...
Conduct	System	17 Mar 2026	Planned	View
Conduct	Positive and Negati...	Student Behaviour	System	17 Mar 2026	Planned	...
Pupil Profile	Pupil Profile	Student Details	System	17 Mar 2026	Planned	...
Attendance	Lesson Attendance	Edit Marks	System	17 Mar 2026	Not migrated	...
Attendance	Statutory Attendanc...	Edit Marks	System	17 Mar 2026	Not migrated	...

Edit Marks, Deal with Unexplained Absences, Display Marks, Missing Marks, Enter a code over date range, Enter weekly pattern, Exceptional circumstances

View the details of the redirect

View SIMS 7 Redirects

Category: Attendance [Edit](#)

Next Gen module: [Attendance Management](#)

SIMS 7 module
Edit Marks, Deal with Unexplained Absences, Display Marks, Missing Marks, Enter a code over date range, Enter weekly pattern, Exceptional circumstances 2

Redirect to open in Next Gen: Yes

Effective date: 17 Mar 2026

Status: Planned

[Close](#)

Edit SIMS 7 Redirects

Edit SIMS 7 Redirects

Category: Attendance

Next Gen module: [Lesson Attendance](#)


SIMS 7 module
Edit Marks, Deal with Unexplained Absences, Display Marks, Missing Marks, Enter a code over date range, Enter weekly pattern, Exceptional circumstances

Redirect to open in Next Gen: Yes No 3a

Effective date: 3b

[Cancel](#) [Save](#)


User access to SNG

- SIMS 7 login credentials will not work in SIMS Next Gen.
 - You will need to ensure that all staff who use Timetables, Registers, Conduct and Custom groups have been provided with log in details for SNG and have tested their access.
 - For schools who are using SIMS Connected your staff will use the same login credentials they already use for SIMS
 - Alternatively, if your school is not ready, you can turn off the redirects temporarily.
 - You will need to ensure that someone in school has access to the Admin Console in SNG and can switch off the redirect.
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Inviting Users to SNG (1)

- To invite users to SNG you must have System Manager permissions (this will often be the SBM)
- **Admin Console > User Management > Invite Staff**
- Displays a list of all users that currently exist in SIMS 7
 - Search user
 - Filter users by invitation status (Not-invited, Invitation-expired, Invitation conflict, Invited and Accepted)
 - Sort users by Name or Email
- Sending an invite to a user (individual)
 - To send an invitation email to a user, locate the user in the list and click the options button located in the column on the right. Then select **Send Invite**

Inviting Users to SNG (2)

- Sending an Invite to multiple users
 - Filter the list on the **Invitation status** filter **Not-invited** to show users who have not yet had an invite sent to them.
 - Tick the checkboxes in the column on the left, then click the **Edit selected** button and clicking **Send invite**.
 - A confirmation dialog will appear, displaying the number of selected users. Click **Save** to proceed with the bulk invite.
 - [Inviting Users article](#)
 - [How to invite user to SNG video](#)
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Supporting Users - Accepting the Invite (1)

- The user will need to open the email containing the invitation link and code.
- They will need to click the **Accept Invitation** link in the email, which will take them to a page to activate their account.

Accept Invitation


- The **Username** (the user's email address) and **Invitation Code** fields should already be populated if the **Accept Invitation** link was clicked. If not, the details can be entered manually using the code from the email.
- The user should then click the **Next** button. The system will then verify whether the email address is linked to an existing SIMS ID account.

Supporting Users - Accepting the Invite (2)

- If the user already has a SIMS ID account from another service, such as SIMS Connected or SIMS Parent, they will be prompted to click the "**Click here to sign in**" button. This will redirect them to the SIMS ID login page, where they can use their existing SIMS ID credentials to access SIMS Next Gen.
- If the user does not have a SIMS ID account, they will be taken through the account creation process before they can access SIMS Next Gen.
- [Supporting staff to access their accounts article](#)
- [Supporting Staff With Registration video](#)
- [Activating a SIMS ID account article](#)



Familiarisation (1)

- What will the staff experience once redirects are active:
 - [How to access a SIMS Next Gen Register from SIMS7](#)
 - Taking the register in SIMS Next Gen
 - [How to Take the Register \(Primary Schools\)](#)
 - [How to Update Meal Choices When Taking the Register - Registers Video Channel | SIMS Next Gen](#)
 - [How to Take Lesson Registers \(Secondary Schools\) - Registers Video Channel | SIMS Next Gen](#)
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Familiarisation (2)

- You may also wish to explore our content for working with the new modules as you begin to redirect your functionality:
- [Timetables articles](#) | [Staff Timetables channel](#) | [Pupil Timetables video](#)
- [Registers articles](#) | [Registers channel](#)
- [Conduct articles](#) | [Conduct channel](#)
- [Custom Groups articles](#) | [Custom Groups channel](#)



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